

## Person Specification

### 1:1 Tutor for English

	Essential	Desirable	MOA
<b>QUALIFICATIONS</b>			
Willingness and ability to obtain and/or enhance qualifications and training for development in the post.	✓		A/C
Sound subject knowledge, in the areas of Foundation and Higher GCSE English.	✓		A/C
A degree in an appropriate discipline.		✓	A/C
<b>EXPERIENCE</b>			
Working within a school and team environment		✓	A/R
Experience and knowledge of issues affecting students and young people and how to offer supportive assistance		✓	A/R
Previous experience of a similar role		✓	A/R
<b>SKILLS AND KNOWLEDGE</b>			
Ability to support students with English work up to GCSE level	✓		A/I/R
Excellent communication and listening skills	✓		A/I/R
Ability to respect and maintain confidentiality	✓		A/I/R
Working knowledge of standard computer packages (word processing, email and	✓		A/I/R
Good time management and organisational skills	✓		A/I/R
Ability to work with students, manage student behaviour appropriately and have a	✓		A/I/R
Ability to work independently and use initiative in a supportive environment.	✓		A/I/R
Awareness of child protection issues		✓	A/I/R
Familiarity with any GCSE English Specification.		✓	A/I/R
Ability to interpret student data and identify areas for intervention.		✓	A/I/R
<b>OTHER</b>			
A Professional responsibility to promote and safeguard the welfare of children and young people.	✓		A/I/R
Ability to work outside office hours if necessary.	✓		A/I/R
To display a responsible and co-operative attitude to working towards the achievement of the organisation aims and objectives.	✓		A/I
Commitment to own personal development and learning.	✓		I
A commitment to abide by and promote the Academies' Equal Opportunities, Health and Safety and Child Protection Policies.	✓		A/I
The post holder will require an enhanced DBS	✓		C